

W.9.a.

IN THE BOARD OF COUNTY COMMISSIONERS
OF LANE COUNTY, OREGON

ORDER:) IN THE MATTER OF ESTABLISHING THE LANE
) COUNTY LAND USE TASK FORCE

WHEREAS, citizens, interest groups and county staff have recommended that the Board of County Commissioners consider substantial changes to the Lane County Comprehensive Plan and to portions of the Lane Code pertaining to land use; and,

WHEREAS, the Board would like to better understand the areas of disagreement between potentially affected parties, as well as provide an opportunity for mutually agreeable resolution(s) of those disagreements, prior to deciding whether or not to proceed with the recommended changes; and,

WHEREAS, Lane County is fortunate to have citizens willing to serve on a task force to help develop recommendations and present them to the Board.

NOW, THEREFORE, BE IT ORDERED THAT:

1. The Lane County Land Use Task Force (LCLUTF) is hereby established; and,
2. The charge of the LCLUTF shall be to review proposed code and plan amendments forwarded to it by the Board and determine whether or not to recommend changes to the proposed text. Changes agreed to by consensus will be labeled as such in the LCLUTF's report to the Board. Changes desired by only some of the Task Force members will be reported separately to the Board, along with the reasons for the disagreement, and any counterproposals. The Board will resolve all matters on which the Task Force was not able to reach consensus; and,
3. By March 19, 2010, each Commissioner shall appoint two citizens to the LCLUTF, by providing their names to the County Administrator, for a total of ten members; and,
4. The LCLUTF shall commence meetings on April 1, 2010, and shall meet weekly until the final report is completed. The final report shall be delivered to the Board no later than June 30, 2010, unless an extension of time has been granted by the Board; and,
5. The LCLUTF shall meet in conformance with Oregon's Public Meetings Law and follow the process outlined in Lane Manual 507 (attached). All meetings will be recorded; and,
6. The County Administrator and County Counsel shall provide staffing as appropriate to facilitate the LCLUTF meetings, to assure adequate involvement of legal and Land Management Division personnel, and to provide other necessary information and support.

Adopted this ____ day of March, 2010.

Chair, Lane County Board of Commissioners

with interviewing or otherwise reviewing application materials when vacancies occur, the committees shall forward on recommendations to the Board regarding potential appointees. Unless there was not enough interest to fulfill this requirement, the committee shall forward on at least two names, unranked, for every vacancy. The Board shall determine if an appointment should be made, and if so, which individual shall be appointed.

(i) Notice. Notice of committee vacancies shall be sent to city offices, public libraries and other sources, in addition to the normal news media list.

(j) County Employees. County employees shall not ordinarily be deemed eligible as citizen representatives on advisory committees. However, there are instances where such membership may be appropriate. The Board shall consider applications from County employees when the employee presents sufficient written rationale for membership to County Administration Office. The County Administration Office shall review and make recommendations to the Board. The Board can remove appointments in any case in which a problem may arise.

(3) Communication Between Committees and the Board of County Commissioners

(a) A copy of all minutes of advisory committee meetings shall be sent to the County Administration Office.

(b) Committee recommendations for public action must be submitted to the Board for approval prior to taking action.

(4) Staff Support for Committees

(a) The staff person assigned to an advisory committee shall provide the support determined by the County Administrator.

(b) Staff may participate in committee deliberations, but shall not vote on deliberations.

(c) Staff may serve as chair for a new committee until it is sufficiently organized to elect officers. *(Revised by Order No. 00-8-16-1; Effective 8.17.00; 09-3-18-1, 3.18.09; 09-4-29-1, 4.29.09)*

TASK FORCES

3.507 Task Forces.

(I) Creation of task forces:

(a) Task Forces will be created by Board action, or by the County Administrator in cases where Board policy is being implemented. Task forces which are created by the County Administrator will follow the guidelines in 3.507(c).

(b) When the Board creates a task force, the following procedures will be followed:

(i) The Board will give the task force a specific charge, and that charge will be transmitted to the task force through a Notice of Board Action. The charge will include a date on which the task force will complete their deliberations and report to the Board or request an extension.

(ii) In creating a specific task force, the Board will designate membership.

(iii) Meetings and Reports.

(iv) If the County Administrator is a member of the task force, he or she will call the first meeting. If the County Administrator is not a member of the task force(s), he or she will designate one of the members to call the first meeting.

(v) At the first meeting of the task force, a chairperson will be elected, the charge of the task force will be reviewed and a time frame will be established for meeting that charge.

(vi) The chairperson will be responsible for developing a memorandum to be sent to the County Administrator, listing the chairperson and the schedule for meeting the charge of the task force.

(vii) No later than every two months, the chairperson will submit a memorandum to the County Administrator, detailing the progress of the task force and outlining the status of deliberation.

(viii) Disbandment. When the task force has accomplished its original charge and has prepared a report to the Board of County Commissioners, the chairperson will contact the County Administrator to put the report on the Board agenda. The chairperson will then present the report to the Board. If the Board does not set any additional specific tasks or charges to the task force, the task force will cease to exist. If additional charges are given to the task force, then they will operate according to the above-established guidelines.

(c) In cases where the County Administrator creates the task force, he or she will designate membership as well as the chairperson. A charge and date of completion for task force activities will be determined by the County Administrator who will have discretion as to when the task force is disbanded or extended. Progress reports will be presented to the County Administrator as needed and prior to the scheduled date of completion. *(Revised by Order No. 93-3-31-7; Effective 3.31.93)*

WATERSHED COUNCILS

3.508 Watershed Council.

(1) Creation.

(a) The Board will consider officially recognizing a watershed council when it meets the criteria described in LM 3.508(2) below, and upon completion of the following process.

(b) When a group believes it meets the criteria of LM 3.508(2) and it desires formal recognition, it shall request recognition and the Board may convene a local government group comprised of elected officials of interested cities, counties, water supply districts and sewer districts.

(c) The purpose of convening the local government group is to consider whether the requestor group is comprised of a sufficient balance of interested and affected stakeholders in the watershed, and whether it assures a high level of citizen involvement in the watershed action program. If so, the local government group shall designate the requestor group as a recommended watershed council to the Board.

(d) The Board may, but is not required to, use the services of the Lane Council of Governments as the local government group.

(2) Criteria.

(a) Watersheds. The Board has recognized five (5) river basins located primarily in Lane County: the McKenzie, the Middle Fork of the Willamette, the Coast Fork of the Willamette, the Long Tom and the Siuslaw. To be a recognized watershed council, the group must represent interests covering the entirety of one of these five basins. Other watershed councils representing interests covering the entirety of another river basin watershed that includes areas in Lane County must be recognized by the governing body of the county where most of the watershed area is located before the Board will consider recognition. If so, the Board may choose to recognize the council